

**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2000 - JUNE 30, 2001**

**1. DEPARTMENT/COURT INFORMATION:**

Department/Court: PROBATION DEPARTMENT

Division/Unit: VIP/RDPO

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	<u>285</u>	Hours	<u>20,843</u>	x	\$15.39	=	<u>\$ 320,774</u>
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Types of work performed by GENERAL VOLUNTEERS in this category:

Case-Aides, tutors, staff assistants, religious, AA/NA, Office Supervision, mentoring, training, interviewing, supervised home visits.

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	<u>0</u>	Hours	<u>          </u>	x	\$ 15.39	=	<u>          </u>
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	<u>x</u>	<u>VCL</u>	<u>=</u>	<u>Dollar Benefit</u>
<u>N/A</u>	<u>          </u>	<u>x</u>	<u>          </u>	<u>=</u>	<u>\$</u>

No. Vol	<u>0</u>	Total Hours	<u>          </u>	Total Value	\$ <u>          </u>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: <u>285</u>	<u>20,843</u>	<u>\$ 320,771</u>
2b: <u>0</u>	<u>0</u>	<u>\$ 0</u>
2c: <u>0</u>	<u>0</u>	<u>\$ 0</u>
<b>TOTALS: <u>285</u> <u>20,843</u> <u>\$ 320,771</u></b>		

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u>See Attached</u>	<u>\$ 101,545.00</u>		<u>\$</u>
<u></u>	<u>\$</u>	<u></u>	<u>\$</u>

**TOTAL VALUE \$ 101,545**

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 6978 x Rate \$ 23.18 =

**\$ 161,750**

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 1560 x Rate \$ 25.53 =  
1,040 17.83

**\$ 58,370**

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
VIP Handbooks & Brochures	\$732
RDPO Miscellaneous	\$1,871
RDPO Academy	\$4,487
Recognition Items	\$4,251

TOTAL OF OTHER PROGRAM COSTS = \$ 11,341

d. TOTAL OF VOLUNTEER PROGRAM COST = \$ 231,461  
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 320,774

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 101,545

ADD a + b \$ 422,319

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 231,461)

TOTAL PROGRAM BENEFIT \$ 190,858

6. RECRUITING:

Please describe your recruiting programs:

RDPO: Recruiting consists of paid ad placement in major community, military and other special-interest newspapers and newsletters throughout San Diego County; television spot news and radio features; speaking opportunities at service and civic clubs; flyers distributed at community colleges and universities; word of mouth from working volunteers to friends, neighbors, and employment colleagues; inclusion in community volunteer organizations, flyers, and brochures.

VIP: Local colleges and universities, newspapers, open house, career fairs, speakers' bureau.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

**RDPO:** Ellen Siebern acknowledged by Clerk of the Board of Supervisors as Volunteer of the Month for October 2000. Joseph Stone was recognized by the Clerk of the Board of Supervisors as County Volunteers of the Year for 2001.

**VIP:** Departmental recognition to Patricia Zurman during the annual Awards Banquet. Fundraisers include the San Diego Marathon, Golf Tournament, Westfield Works Wonders, Juvenile Hall Open House, and the sale of mugs, pins, mousepads, and keychains.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2001-02:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

**RDPO:** Maintain a minimum of 50 active Reserve Deputy Probation Officers (RDPO) on board to temporarily relieve vacant positions and assist in the delivery of probation services. Provide a minimum monthly average total of 1,000 RDPO hours.

**VIP:** Maintain a minimum of 100 active volunteers (VIP and others) on board to assist in probation programs. Provide a monthly average total of 2,000 (VIP and others) volunteer hours. Provide a workable method of accountability (timesheets) and budget costs for all volunteer programs. Enroll all future VIPs in Probation Orientation training.

9. **GENERAL INFORMATION:**

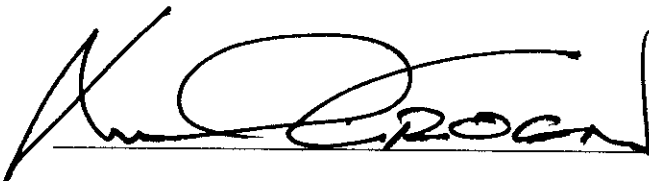
Name of Person Completing Report: Andrea Gomillion

Phone Number: (858) 514-3134 Mail Stop P-232 E-Mail Agomilpr@co.san-diego.ca.us

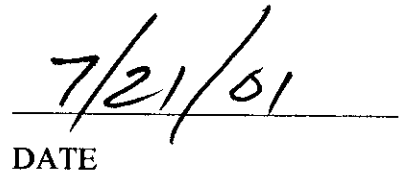
Volunteer Coordinator: Ardyth Shaw

Phone Number: (858) 514-3135 Mail Stop P-232 E-Mail ashawxpr@co.san-diego.ca.us

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE



DATE

# Volunteers in Probation, Inc.

## Disbursements & Changes in Net Assets

Disbursements	1 Month Ended		Year-to-Date		Year-to-Date	
Program Needs	June 30, 2001		June 10, 2001		June 30, 2000	
Bus tokens	\$ 494	9.5%	\$ 4,599	6.6%	\$ 4,381	11.0%
Ceremonies & Special Occasions	563	10.8%	6,984	10.1%	4,043	10.1%
Literacy	300	5.8%	888	1.3%	588	1.5%
Developmental	(19)	-0.4%	1,314	1.9%	2,493	6.2%
Incentives	200	3.9%	692	1.0%	286	0.7%
Equipment		0.0%	2,024	2.9%	2,608	6.5%
Miscellaneous Program Needs	50	1.0%	2,188	3.2%	191	0.5%
<b>TOTAL Program Needs</b>	<b>1,588</b>	<b>30.6%</b>	<b>18,689</b>	<b>27.0%</b>	<b>14,590</b>	<b>36.5%</b>
Individual Needs						
Bus passes	2,217	42.7%	26,153	37.7%	11,645	29.1%
Clothing	525	10.1%	2,995	4.3%	2,146	5.4%
Education & Related Programs	423	8.1%	6,022	8.7%	1,244	3.1%
Food & Housing	200	3.9%	1,445	2.1%	1,449	3.6%
Medical, Dental, Vision	250	4.8%	4,515	6.5%	473	1.2%
Christmas Gifts & Baskets	-	0.0%	5,314	7.7%	6,481	16.2%
Employment & Misc. Assistance	(10)	-0.2%	3,155	4.6%	976	2.4%
Summer Camp	-	0.0%	1,000	1.4%	1,000	2.5%
<b>TOTAL Individual Needs</b>	<b>3,605</b>	<b>69.4%</b>	<b>50,599</b>	<b>73.0%</b>	<b>25,414</b>	<b>63.5%</b>
<b>TOTAL Program &amp; Individual Needs</b>	<b>5,193</b>	<b>98.1%</b>	<b>69,288</b>	<b>93.4%</b>	<b>40,004</b>	<b>94.1%</b>
Administrative						
Board lunches	102	1.9%	1,556	2.1%	943	2.2%
Committee Lunches		0.0%	368	0.5%	125	0.3%
Volunteer Expenses		0.0%	113	0.2%	400	0.9%
Professional Dues & Memberships		0.0%	250	0.3%	250	0.6%
Bad Debts		0.0%	-	0.0%	125	0.3%
Administration		0.0%	2,600	3.5%	673	1.6%
<b>TOTAL Administrative</b>	<b>102</b>	<b>1.9%</b>	<b>4,887</b>	<b>6.6%</b>	<b>2,516</b>	<b>5.9%</b>
<b>TOTAL DISBURSEMENTS</b>	<b>5,295</b>	<b>100.0%</b>	<b>74,175</b>	<b>100.0%</b>	<b>42,520</b>	<b>100.0%</b>
<b>RECEIPTS VS. DISBURSEMENTS</b>	<b>\$ 761</b>		<b>\$ 750</b>		<b>\$ 28,149</b>	
Other						
Departmental Programs	-		-		-	
Border Youth Project-Receipts	-		35,000		35,000	
Border Youth-Disbursements	(2,667)		(29,410)		(34,666)	
<b>TOTAL Other</b>	<b>(2,667)</b>		<b>5,590</b>		<b>334</b>	
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>(1,906)</b>		<b>6,340</b>		<b>28,483</b>	
<b>NET ASSETS-JUNE 30</b>			<b>48,709</b>		<b>20,076</b>	
<b>PRIOR YEAR ADJUSTMENTS</b>			<b>-</b>		<b>150</b>	
<b>ADJUSTED JUNE 30</b>			<b>48,709</b>		<b>20,226</b>	
<b>NET ASSETS-JUNE 30</b>			<b>\$ 55,049</b>		<b>\$ 48,709</b>	

# Volunteers in Probation, Inc.

## Receipts

Receipts	1 Month Ended		Year-to-Date		Year-to-Date	
Fundraising Support	June 30, 2001		June 30, 2001		June 30, 2000	
Raffles	\$ -	0.0%	\$ 4,518	6.0%	\$ 11,344	13.5%
Raffles - \$10	1,020	17.1%	9,640	12.7%	7,210	8.7%
Live Auction		0.0%	5,210	6.9%	4,110	4.9%
Silent auctions		0.0%	7,949	10.5%	7,438	8.8%
Sponsorships	3,750	62.8%	17,325	22.8%	24,425	29.0%
Participant Donations	510	8.5%	15,745	20.8%	13,975	16.6%
Dinners		0.0%	6,533	8.6%	7,854	9.3%
Putting Green Contest		0.0%	235	0.3%	100	0.1%
Mulligans		0.0%	1,150	1.5%	1,135	1.3%
Westfield Works Wonders		0.0%	4,152	5.5%	2,342	2.8%
San Diego Marathon		0.0%	1,245	1.6%	757	0.9%
Pins		0.0%	140	0.2%	535	0.6%
Mugs	470	7.9%	1,280	1.7%	2,140	2.5%
Mouse Pads	120	2.0%	160	0.2%	770	0.9%
Book fair, Water Bottles & Other	106	1.8%	556	0.7%	137	0.2%
<b>TOTAL Fundraising Support</b>	<u>5,976</u>	<u>100.1%</u>	<u>75,838</u>	<u>100.0%</u>	<u>84,272</u>	<u>100.1%</u>
<b>Fundraising Expenses</b>						
Pins	-	0.0%	-	0.0%	541	2.1%
Mugs	-	0.0%	879	3.3%	1,759	6.7%
Promotion	-	0.0%		0.0%	3,078	11.7%
Printing	-	0.0%		0.0%	169	0.6%
Supplies	-	0.0%	2,150	8.1%	297	1.1%
Prizes	-	0.0%	1,659	6.2%	-	0.0%
Green Fees		0.0%	8,524	32.0%	6,922	26.3%
Entertainment		0.0%	400	1.5%	-	
Credit Card Fees		0.0%	201	0.8%	132	0.5%
Dinners		0.0%	9,887	37.1%	9,178	34.9%
Auction		0.0%	590	2.2%	100	0.4%
Awards		0.0%	954	3.6%	480	1.8%
Water Bottles, Mouse Pads, etc	26	100.0%	26	0.1%	1,255	4.8%
Opportunity Drawing		0.0%	1,350	5.1%	2,418	9.2%
<b>TOTAL Fundraising Expenses</b>	<u>26</u>	<u>100.0%</u>	<u>26,620</u>	<u>100.0%</u>	<u>26,329</u>	<u>100.0%</u>
<b>NET FUNDRAISING RECEIPTS</b>	<u>5,950</u>	<u>99.6%</u>	<u>49,218</u>	<u>64.9%</u>	<u>57,943</u>	<u>68.8%</u>
<b>Contributions</b>						
Contributions-Undesignated-Team 20	-	0.0%	-	0.0%	2,000	2.8%
Contributions-Undesignated	-	0.0%	2,101	2.8%	2,259	3.2%
Contributions-Designated	(100)	-1.7%	20,560	27.4%	6,090	8.6%
<b>TOTAL Contributions</b>	<u>(100)</u>	<u>-1.7%</u>	<u>22,661</u>	<u>30.2%</u>	<u>10,349</u>	<u>14.6%</u>
Interest	206	3.4%	3,046	4.1%	2,377	3.4%
<b>TOTAL RECEIPTS</b>	<u>\$ 6,056</u>	<u>100.0%</u>	<u>\$ 74,925</u>	<u>100.0%</u>	<u>\$ 70,669</u>	<u>100.0%</u>